



Lansdowne Park Complex – Civic Centre Arena and Stadium

1015 Bank Street, Ottawa, ON K1S 3W7

613-580-2429

613-564-1619 (fax)

www.aramark.com

EXHIBITOR SAMPLING & SERVICE (SALE) GUIDELINES

The practice of exhibitors bringing in their own food or beverage is in direct conflict with the ARAMARK exclusive contract at the **Lansdowne Park Complex**. Therefore, it is our policy that any exhibitor who is providing ANY food or non-alcoholic beverage item be required to notify ARAMARK in writing as to the nature of the proposed product give-away (Fees are applicable unless waived by ARAMARK or purchased through ARAMARK). **Sampling of food or non-alcoholic beverage items would not be permitted if the item being dispensed has no relation to such exhibitor's business.** A service fee of \$10.00 per day, per booth is charged for the inspection and control of sales / sampling by exhibitors. This fee is waived if less than 25% of exhibitors request special food service consideration.

ARAMARK and the **Lansdowne Park Complex** do require all food and non-alcoholic beverage to be of sample size portions; 2 ounce portions for food and 2 ounce cups for non-alcoholic beverages. A written approval must then be obtained from ARAMARK at least seven (5) working days prior to the show opening whenever food or non-alcoholic beverage samples are being giving away. The practice of providing a complimentary "full size / portion" should be reserved and supplied to visiting guests only as they leave the facility. The sale of any food or beverage product is subject to a fee of \$175.00 per day + GST. This fee is waived for items sold in "family size portions" or in packages greater than six (6).

Any exhibitor providing samples of food and non-alcoholic beverage samples must operate within the local Health Department guidelines. Gloves and proper service utensils are required.

Any Exhibitor requesting to give away samples of alcoholic beverages must obtain a special approval by facility management and Aramark and must follow all guidelines and regulations set out by the Alcohol & Gaming Commission of Ontario. Samples dispensed are limited to those products that are manufactured, processed or distributed by the entity requesting permission. Please refer to the Exhibitors Agreement for further specifications.

Samples are limited to 2 ounces of beer or wine and 1 ounce of spirituous liquors.

Samples are to only be served to persons 19 years of age or older. Each booth must operate with "smart served" trained personnel and provide a visible sign, stating: **"Guests must be 19 years of age to participate in sampling of alcoholic beverages. Picture I.D is required"**

If you have any questions, please feel free to contact ARAMARK at **Lansdowne Park Complex – 613.580.2428 ext 23081**

I, _____ representing (Vendor), _____

Agree to the above document set in place for the (Event) _____

Signature of Vendor _____ Date _____

Aramark Lansdowne Park General Manager _____

Date _____